# Bulk Gift Card Purchases

To begin ordering your bulk gift cards, please follow the steps below.

1) Visit [www.ngcdirect.com](http://www.ngcdirect.com)

2) Click on “Sign Up Now” button.

3)  Complete the account set-up form to create your bulk ordering account. NOTE: Your Username must be your email address.

Once we receive your submission, we will review, approve and activate your bulk account. You will receive an email letting you know when your account is active and ready for you to place orders.  All of your pricing, shipping information, and billing details will be set up in your account when you place your bulk orders.  The NGC*direct* portal automatically enters your order into our fulfillment and billing system when you check out.

The NGC*direct* ordering system also allows you to pull reports on your orders, check ordering history, and generate an invoice immediately after you place an order.

**Shipping and Payment**

--We will ship the cards 48-96 hours after payment has been confirmed within the US, and within 5 days in Canada.

--You can utilize your shipping account or use NGC’s shipping account.

--A 3.5% processing fee will be applied for orders with credit card payment.

Please use this portal when you need a larger shipment of gift cards for which you plan to fulfill outside of NGC and contact your NGC Sales Representative with any questions.